

Open Access Publishing

in Cambridge journals

Updated 16/01/2020

Open Access Publishing Workflow



Manuscript
Preparation



Manuscript
Submission



Manuscript
Review



Manuscript
Decision



Payment
Process



Article
Publication

Manuscript preparation

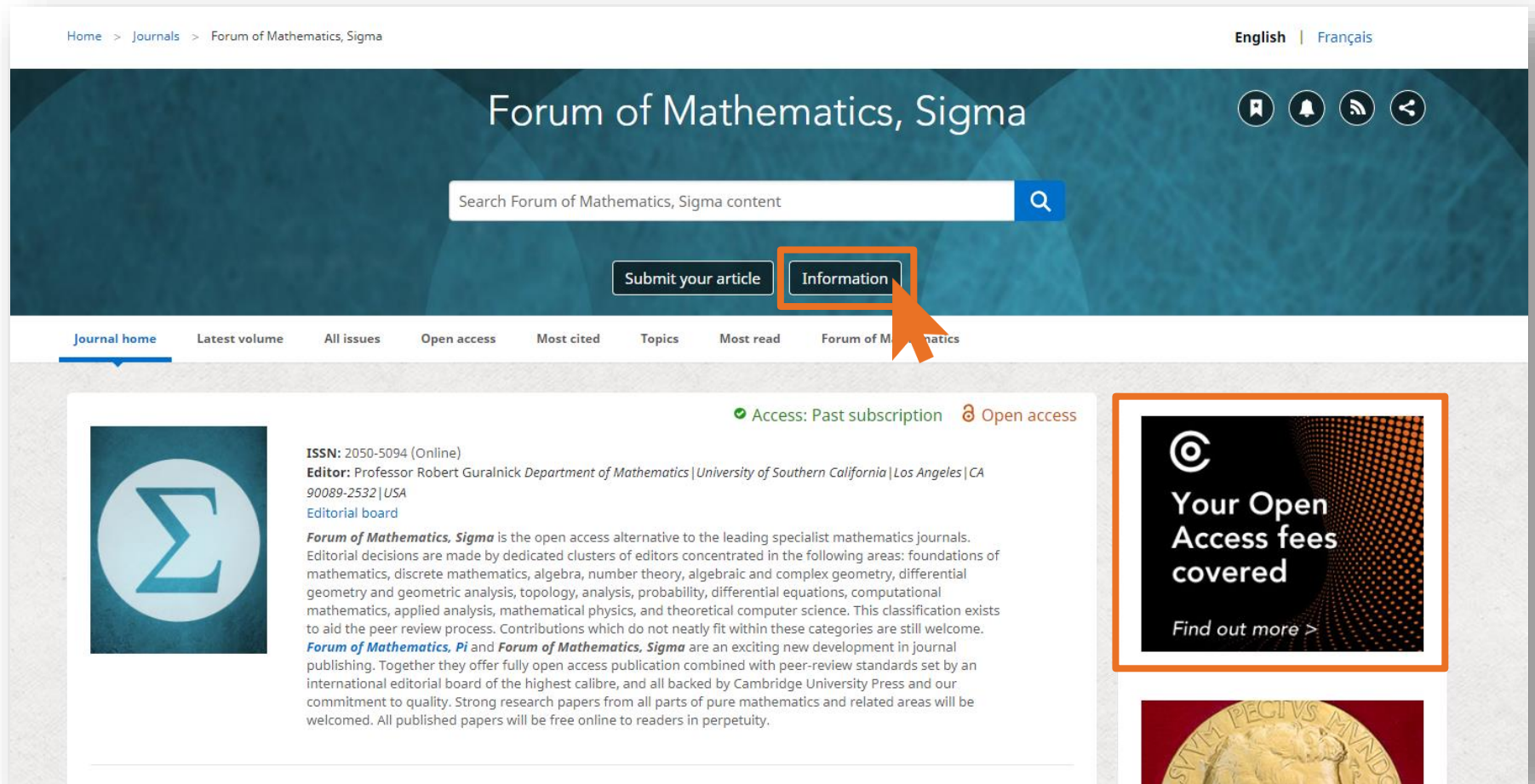
Author:

- Discovers journal
- Visits journal information page
- Reviews author instructions
- Formats manuscript

Manuscript preparation

Information on manuscript preparation is available on Cambridge Core, via the journal landing page. This page will include detail on open access publishing options available in that journal.

Whenever possible, we invite and remind authors to check their eligibility for APC waivers and discounts (e.g. banners).



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Forum of Mathematics, Sigma

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 **ISSN:** 2050-5094 (Online)
Editor: Professor Robert Guralnick *Department of Mathematics | University of Southern California | Los Angeles | CA 90089-2532 | USA*
Editorial board

Forum of Mathematics, Sigma is the open access alternative to the leading specialist mathematics journals. Editorial decisions are made by dedicated clusters of editors concentrated in the following areas: foundations of mathematics, discrete mathematics, algebra, number theory, algebraic and complex geometry, differential geometry and geometric analysis, topology, analysis, probability, differential equations, computational mathematics, applied analysis, mathematical physics, and theoretical computer science. This classification exists to aid the peer review process. Contributions which do not neatly fit within these categories are still welcome.

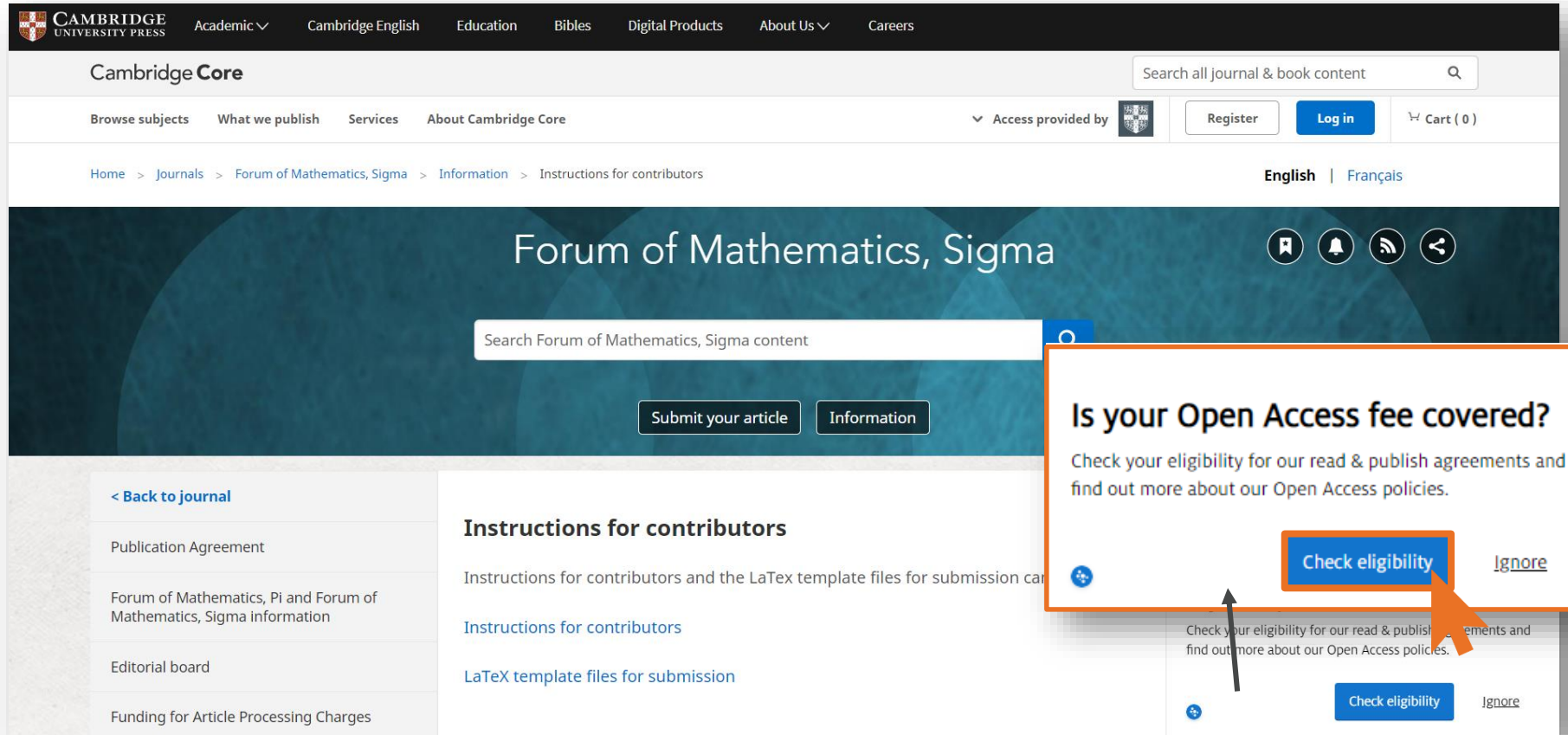
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Manuscript preparation

Detailed information for contributors is available here.

Pop ups appear on relevant gold OA and hybrid journal information pages to invite authors to check their eligibility for an APC waiver / discount.



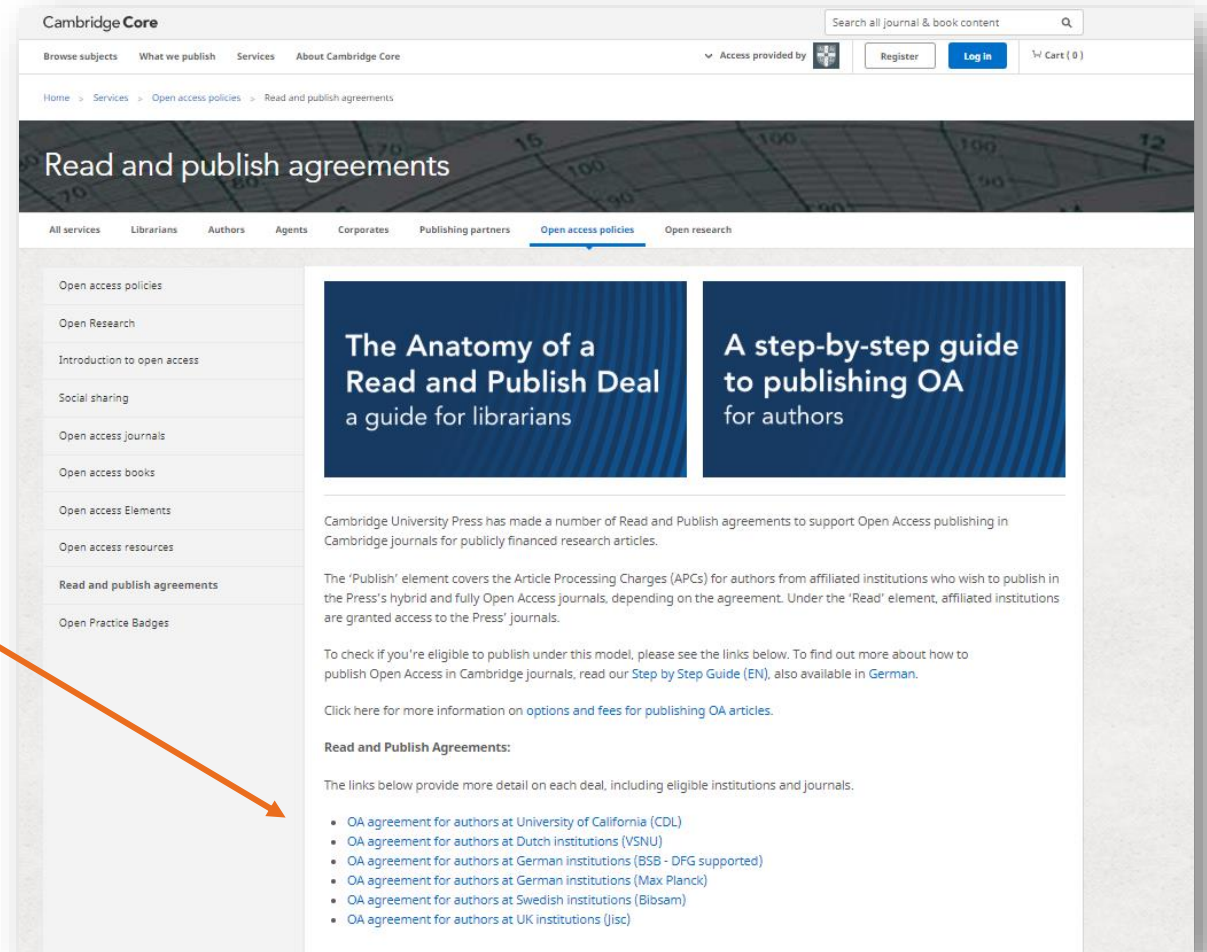
The screenshot displays the Cambridge Core website interface. At the top, the Cambridge University Press logo and navigation menu are visible. The main header includes the Cambridge Core logo and a search bar. Below the header, there are navigation links for 'Browse subjects', 'What we publish', 'Services', and 'About Cambridge Core'. The breadcrumb trail indicates the current page is 'Instructions for contributors' for the 'Forum of Mathematics, Sigma' journal. A search bar is present in the middle of the page. The main content area is titled 'Instructions for contributors' and includes links for 'Submit your article' and 'Information'. A sidebar on the left contains links for 'Back to journal', 'Publication Agreement', 'Forum of Mathematics, Pi and Forum of Mathematics, Sigma information', 'Editorial board', and 'Funding for Article Processing Charges'. A pop-up window is overlaid on the right side of the page, with the title 'Is your Open Access fee covered?'. The pop-up text reads: 'Check your eligibility for our read & publish agreements and find out more about our Open Access policies.' There are two 'Check eligibility' buttons and one 'Ignore' button in the pop-up. An arrow points from the 'Check eligibility' button in the pop-up to the 'Check eligibility' button on the page below it.

Manuscript preparation

Link clicks through to read and publish agreements page

Details of read and publish agreements are hosted on Cambridge Core.

Authors may consult this page for more information on the specific terms agreed between Cambridge and their institution.



The screenshot shows the Cambridge Core website interface. At the top, there is a search bar and navigation links. The main heading is "Read and publish agreements". Below this, there is a sidebar with a list of links: "Open access policies", "Open Research", "Introduction to open access", "Social sharing", "Open access journals", "Open access books", "Open access Elements", "Open access resources", "Read and publish agreements", and "Open Practice Badges". The "Read and publish agreements" link is highlighted. The main content area features two blue boxes: "The Anatomy of a Read and Publish Deal a guide for librarians" and "A step-by-step guide to publishing OA for authors". Below these boxes, there is text explaining the agreements and a list of links for more information.

Read and Publish Agreements:

The links below provide more detail on each deal, including eligible institutions and journals.

- [OA agreement for authors at University of California \(CDL\)](#)
- [OA agreement for authors at Dutch institutions \(VSNU\)](#)
- [OA agreement for authors at German institutions \(BSB - DFG supported\)](#)
- [OA agreement for authors at German institutions \(Max Planck\)](#)
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OA agreement for German authors

All services Librarians Authors Agents Corporates Publishing partners **Open access policies** Open research

- Open access policies
- Open Research
- Introduction to open access
- Social sharing
- Open access journals
- Open access books
- Open access Elements
- Open access resources
- Read and publish agreements
- Open Practice Badges

Read and Publish agreement - supported by DFG (Deutsche Forschungsgemeinschaft)

The DFG consortium (formerly DFG Alliance Licence), led by the Bavarian State Library (BSB) in Munich, has made an agreement with Cambridge University Press, to support Open Access publishing in Cambridge journals for publicly financed research articles from eligible institutions in Germany. The agreement also includes access to content in the most recent Journals Collections.

This Read and Publish agreement covers the Article Processing Charges (APCs), for corresponding authors affiliated with licensed institutions in subscription-based journals that offer hybrid Open Access. The agreement for unlimited Open Access publishing will commence on 1 January 2019. Articles submitted by eligible corresponding authors qualify for Open Access publishing under this agreement upon the date the article is processed by RightsLink, from or after 1 January 2019 through 31 December 2021.

Which universities or institutes, and which Cambridge Journals, are covered by the Read and Publish agreement?

Open Access publishing is available in hybrid journals in the Institution's chosen collection (either the Full Collection, STM Collection, HAS Collection, or Medical/Vet Collection). Please see the link below for more details.

[Click here for a list of all German universities and Academy institutes covered by the Read and Publish agreement, each institution's chosen collection, and eligible Cambridge journals.](#)

How can authors identify themselves as being affiliated with a German university or an Academy institute?

On acceptance of their article by a journal, the corresponding authors will complete and submit the journal's relevant copyright or licence-to-publish form which indicates that the article is to be published as Open Access.

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To find out more about Open Access publishing in Cambridge Journals, please read the [Step by Step Guide in English](#) or in [German](#).

If you have any questions, for example on the verification process, or to find out if your faculty is also covered, please get in

Link to participating institutions and eligible journals

Link to 'Step by Step Guide' to publishing OA in Cambridge journals

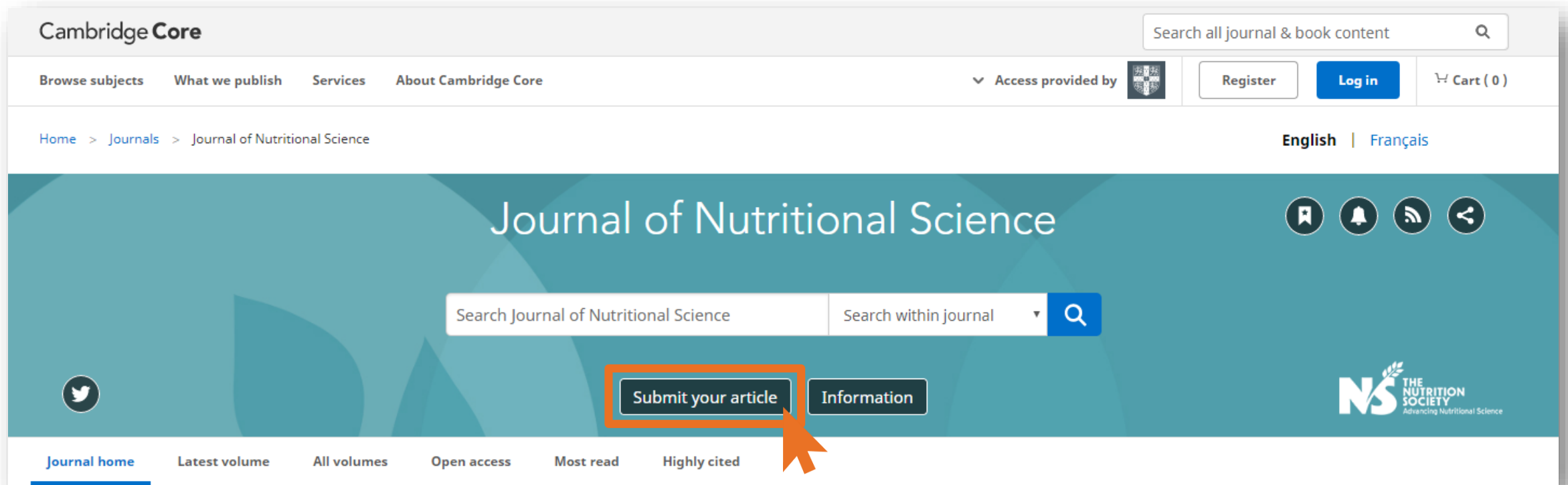
Manuscript submission and review

Author:

- Navigates to submission system from journal homepage
- Logs into submission system
- Submits manuscript and supplementary materials
- Checks status in online submission system

Manuscript submission

Authors navigate to the submission system from the journal's homepage on Cambridge Core



The screenshot shows the Cambridge Core website for the Journal of Nutritional Science. The page features a teal header with the journal title and a search bar. Below the header, there are navigation links for 'Journal home', 'Latest volume', 'All volumes', 'Open access', 'Most read', and 'Highly cited'. The 'Submit your article' button is highlighted with an orange box and an arrow, indicating the path to the submission system. Other elements include a 'Log in' button, a 'Register' button, and a 'Cart (0)' icon.



Manuscript submission

To submit their manuscript, authors must log in, using either a username and password or their ORCID iD.

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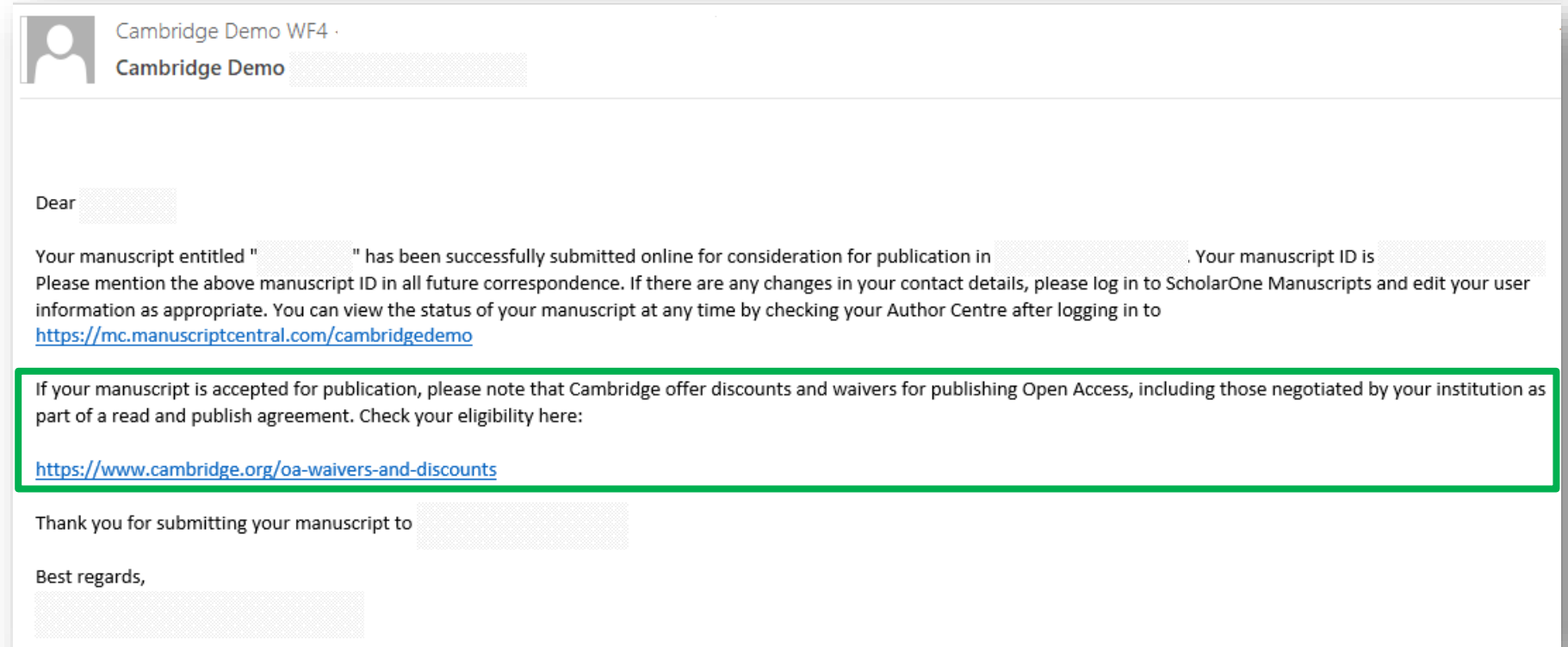
[Begin Submission](#)



Manuscript submission confirmation email

Following submission, the author's manuscript enters the peer review process.

The author is not required to indicate if they wish to publish OA at this point.





Manuscript review

Author Centre – check status

Using the author dashboard, it is possible to check the status of submissions. The status may differ depending on the journal, but most will say ‘under review’ or ‘awaiting decision’.

Author Dashboard

- 1 Submitted Manuscripts >
- Start New Submission >
- 5 Most Recent E-mails >

Submitted Manuscripts

STATUS	ID	TITLE	CREATED	SUBMITTED
AE:			21-May-2019	21-May-2019
• Awaiting Decision	OM-9819- May-19	View Submission Cover Letter		

Manuscript decision

Author:

- Receives acceptance email
- Resubmits article with revisions
- Completes copyright transfer form
- Chooses licence
- Deposits accepted manuscript

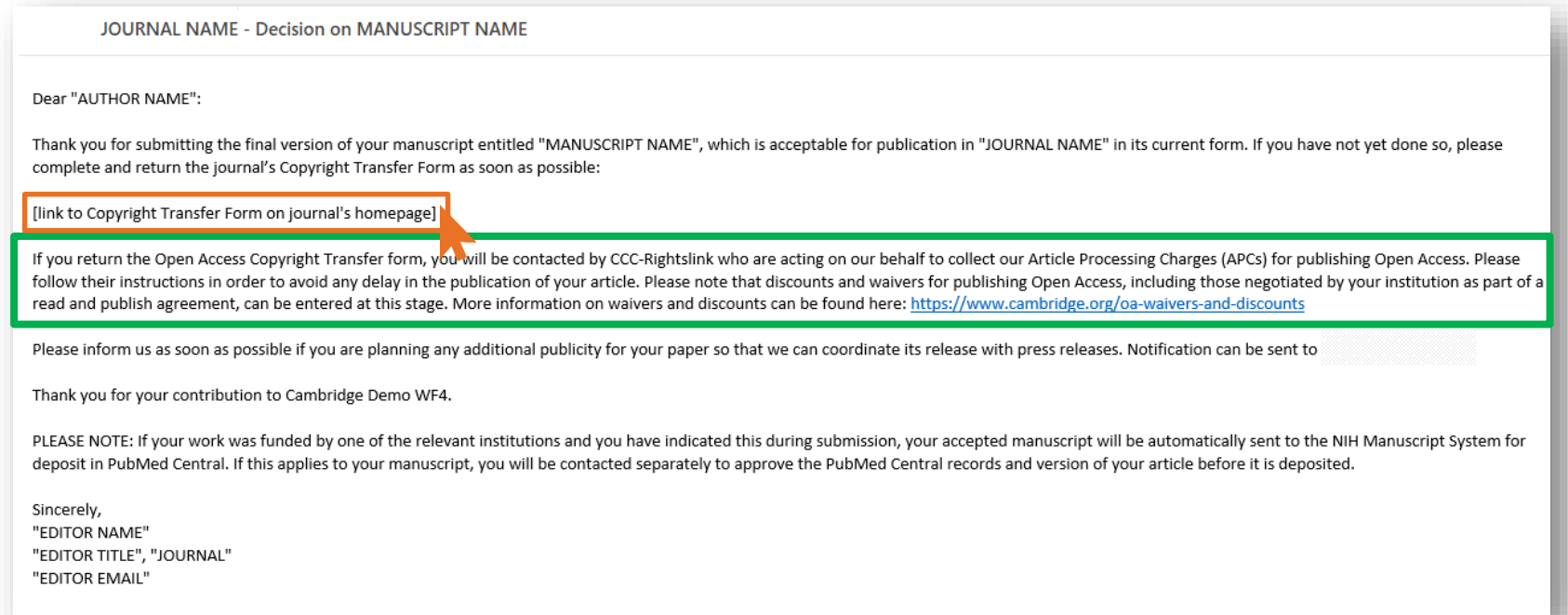


Manuscript decision email

If an article is accepted, following the completion of any revisions required, authors will receive an acceptance email.

Completing the OA copyright transfer form is how an author decides to publish an article OA.*

Once an article is accepted, a record will be created Cambridge's production tracking system, including the article and copyright transfer form.



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